



**STOP PAYMENT AUTHORIZATION – FOR CHECKS**

<b>Account Number:</b>		<b>Share ID:</b>		<b>Date Requested:</b>	
<b>Reason for Stop Payment:</b>					
<b>Stop Payment Time Frame Requested:</b>			<b>6 months</b>	<b>12 months</b>	
<b>Check Information</b>					
<b>Check Payable To:</b>					
<b>Amount of Check:</b>	\$	<b>Starting Check #:</b>		<b>Ending Check #:</b>	
<b>I understand there is a Stop Payment Service Fee for processing this request in the amount of:</b>					<b>\$</b>
This service fee should be withdrawn from the account noted below: Savings Account/Share ID #: _____ <b>OR</b> Checking Account/Share ID #: _____ I hereby request a Stop Payment Order on the above check(s).					
<b>Member Name:</b>			<b>Phone Number:</b>		
<b>Member Signature:</b>			<b>Date Signed:</b>		
<b>Employee Name:</b>			<b>Date Received:</b>		

This check does not appear to have been paid since a statement of your account was last rendered. If it is returned to you in a subsequent statement, please advise us promptly in writing. Under the Uniform Commercial Code (UCC), Section 4-403, the credit union has a reasonable length of time to determine if this check has been paid. The UCC is printed on this document for your convenience and information. In requesting the credit union to stop payment for this or any other item, you agree to hold the credit union harmless for all expenses and cost(s) incurred for non-payment of this item(s).

**Uniform Commercial Code**

**§ 4-403. CUSTOMER’S RIGHT TO STOP PAYMENT; BURDEN OF PROOF OF LOSS.**

- (a) A customer or any person authorized to draw on the account if there is more than one person may stop payment of any item drawn on the customer’s account or close the account by an order to the bank describing the item or account with reasonable certainty received at a time and in a manner than affords the bank a reasonable opportunity to act on it before any action by the bank with respect to the item described in Section 4-303. If the signature of more than one person is required to draw on an account, any of these persons may stop payment or close the account.
- (b) A stop-payment order is effective for six months, but it lapses after 14 calendar days if the original order was oral and was not confirmed in a record within that period. A stop-payment order may be renewed for additional six-month periods by a record given to the bank within a period during which the stop-payment order is effective.
- (c) The burden of establishing the fact and amount of loss resulting from the payment of an item contrary to a stop-payment order or order to close an account is on the customer. The loss from payment of an item contrary to a stop-payment order may include damages for dishonor of subsequent items under Section 4-402.

*Completed forms can be returned by fax, mail, or be hand delivered to one of our branches.*